

2015 Linn County Republican Central Committee Bylaws

Article I – General

A. The Linn County Republican Central Committee shall be known as the LCRCC. These Bylaws and Rules shall become effective upon their adoption by the LCRCC. They shall remain in effect in perpetuity except when amended, suspended, or repealed by the LCRCC or at such time that the LCRCC should cease to exist. These Bylaws and Rules shall be used to justly and democratically govern the LCRCC, and to properly and expeditiously manage the Financial and Human Resources of the Linn County Republican Party.

B. The Oregon Republican Party has elected to participate in elections for Precinct Committee Person as provided in ORS 248.015 to 248.029, as amended. These Bylaws do not bind the LCRCC to comply with any other portion of chapter 248.

C. Notice of intent to change the bylaws must be sent to all Precinct Committee Persons no later than ten (10) days prior to the meeting when changes will be voted upon. A copy of proposed changes must be included with such notice. Final ratification and publication of proposed changes does not occur until after the next scheduled LCRCC meeting. A two-thirds majority vote of those voting members present shall be required to make changes to the bylaws.

Article II – Membership

The LCRCC shall consist of the following members:

- A. Republican Precinct Committee Persons (PCP)
- B. Elected Republicans representing any Linn County constituent.
- C. Republicans nominated at the preceding primary election to represent Linn County constituents.
- D. Executive Committee members.

During the biennial reorganization meeting, see applicable conditions in Article III, Section 2, F. Elections.

Article III – Powers & Duties

The LCRCC is the highest party authority in county matters and may adopt bylaws, rules or resolutions for any matter of county government.

The LCRCC shall have the authority and obligation to:

- A. Hold meetings

- B. Elect officers
- C. Adopt rules of parliamentary procedure.
- D. Elect an executive committee.
- E. Adopt, amend, suspend, or repeal Bylaws or rules.
- F. Fill vacancies of Republican Precinct Committee Persons.
- G. Remove an “appointed” Republican Precinct Committee Person.
- H. Pay the cost of a recall election for an elected Republican Precinct Committee Person.
- I. Conduct any other lawful business as may be properly brought before the LCRCC.

Article III Section 1 Meetings

A. **Organizational Meeting:** The LCRCC shall meet and organize not earlier than the date of the General Election, no later than November 25, of even numbered years. The retiring LCRCC Chairperson shall prepare written notice designating the time, date, and place of the organizational meeting. The retiring Chairperson shall obtain from the County Clerk pursuant to ORS 248.023(3) the official roll of the LCRCC and shall oversee the mailing of the notice of the organizational meeting.

1. Notice of such meeting shall be mailed, or transmitted electronically, no later than 30 days prior to the date of the meeting to all certified Republican Precinct Committee Persons elected during the primary election of that year or appointed pursuant to the County rule. A copy of the notice must be sent to the State Central Committee no later than 30 days prior to the date of the meeting. In the event the county chair fails to transmit notice of meeting 30 days prior to November 25th, a meeting can be called by the Executive Committee with 10 days’ notice.
2. The purpose of the meeting is to elect officers of the LCRCC and to elect delegates and alternate delegates to the Oregon State Central Committee pursuant to ORP Bylaws, to propose any by-law changes, and to conduct any other business deemed appropriated by the LCRCC. Bylaw changes will be ratified at the next scheduled meeting.
3. A person appointed to fill a vacancy in the office of Precinct Committee Person may not vote on the election of the LCRCC officers at the organizational meeting but may vote to fill any vacancy in a committee office after the organizational meeting.
4. **Transfer of Property.** At the organizational meeting, the-retiring LCRCC officers shall make available to the newly elected committee the property, records, and funds owned or controlled by the retiring committee, including all passwords and administrative controls thereto.

5. Notice to the State Central Committee. Within five business days of the County organizational meeting, the newly elected Chairperson of the LCRCC shall cause notice to be provided in writing, of the names of each officer, delegate, and alternate delegate to the State Central Committee. The LCRCC must also provide a current copy of all County Bylaws and rules no later than November 30th of each even numbered year.

6. Notice to County Clerk. Within five business days of election, the newly elected Chairperson for the LCRCC shall cause a notice to be provided to the County Clerk's office designating the newly elected LCRCC Chairperson as the official authorized to communicate with and receive notices from the County Clerk on behalf of the Parties affiliation within the County.

7. Notice to the Secretary of State. Within five business days of election, the newly elected Chairperson of the LCRCC shall cause all appropriate forms to be filed with the Secretary of State's Office which will provide adequate notice to that office of the change in the party of leadership and which will officially transfer responsibility for Contribution and Expense reporting to the new officers.

8. Failure to Organize. In the event that the LCRCC fails to organize, the Chairperson of the State Central Committee may appoint a temporary LCRCC Chairperson for the purpose of calling an organizational meeting within 60 days of his or her initial appointment. Until officers and delegates are duly elected, but in no event for a period which exceeds 60 days, the temporary Chairperson may represent the LCRCC as a temporary delegate to the State Central Committee.

B. Meeting on Call of the Chairperson:

The Chairperson may cause the Secretary to call meetings of the LCRCC as deemed necessary.

C. Petitioned Meetings:

A petitioned meeting shall be called by the Secretary when requested by at least 20% of precinct committee persons. The Secretary, receiving such a petition will promptly make the necessary arrangements and send via U.S. Postal Service, email or fax the required notice and be required to state the purpose of the meeting on the notice.

D. Quorum:

No action shall be taken at any LCRCC meeting with less than 15 members with voting privileges.

Article III Section 2 Election of Officers, Delegates, and Alternative Delegates

A. Qualifications for office:

Any registered Republican residing within the County shall be eligible to hold office.

B. Officers:

1. There shall be four elected officers of the LCRCC:
 - a) Chairperson,
 - b) Vice-Chairperson,
 - c) Treasurer,
 - d) a Secretary.
2. An officer of the LCRCC disqualifies himself or herself for that office when he or she:
 - a) Files to become a candidate for a city, county or state-wide office.
 - b) Endorses a candidate that opposes a Republican candidate.

C. Delegates:

The County Central Committee shall elect additional delegates to the ORP State Central Committee, the number as provided by the applicable ORS statute.

D. Alternate Delegates:

The LCRCC shall elect alternate delegates who will serve in the place of the County Chair, Vice Chair and the other delegates in the event they cannot attend the ORP State Central Committee meetings. If one of the delegates cannot attend, the alternate delegates will serve in their place in the following order: First Alternate Delegate, Second Alternate Delegate, Third Alternate Delegate, etc. (See Article III, Section 2, Sub-section M-3) The order to be established by the number of votes received by each alternate delegate in the election process. In the absence of all alternate delegates, a proxy may be seated as specified by the Oregon Republican Party Bylaws Article V.

E. Term of office:

The term of office for LCRCC officers shall begin upon election at an organization meeting and expire at the next organizational meeting. Should an officer be elected mid-term, that term of office shall expire at the next biennial organizational meeting.

F. Election of Officers:

1. At organizational meeting, only elected PCP's may vote to elect officers. Appointed PCP's may vote on all other matters before the LCRCC during the organizational meeting.
2. No proxies shall be allowed to vote.
3. Officers shall be elected by a simple majority.
4. All elections shall be by written, secret ballot, unless the election is uncontested. This does not allow for pre-printed ballots unless ballots are printed after all nominations from the floor are closed for each election.

G. Vacancies in office:

Should the Chairperson position become vacant for any cause, the Vice-Chairperson shall automatically assume the position pro temp until an election can be held. If any other office becomes vacant, the Executive Committee shall elect one of its members as a temporary officer until a new officer is duly elected, however, the Executive Committee member shall continue to have no more than one vote.

H. Recall:

Any or all of the elected officers may be recalled by a petitioned meeting.

I. Powers and duties of the Chairperson:

1. The Chairperson shall have general charge of the affairs of the Republican Party in Linn County, subject to the control of the Central Committee and the Executive Committee. The Chairperson shall be responsible to ensure that the LCRCC and its Executive Committee provides the widest and fairest representation of the Linn County Republican Party.
2. The Chairperson is also the presiding officer of the LCRCC.
3. The Chairperson shall become familiar with any election statutes that pertain to the party and its governance.
4. The Chairperson shall cause the Secretary to give timely notice of meetings.
5. When the County Central Committee appoints a person to fill a vacancy in the office of a Precinct Committee Person, the Chairperson shall give written notice to the County Clerk of the appointment.
6. The Chairperson shall have voting privileges at State Central Committee meetings.

J. Powers and duties of Vice-Chairperson:

1. The Vice-Chairperson shall have such powers and perform such duties as the Chairperson may assign.
2. In the absence or incapacity of the Chairperson or during periods when the Chair is vacant, the Vice-Chairperson shall assume all of the powers and duties granted to the Chair by these Bylaws and in the applicable statutes.
3. The Vice-Chairperson shall have voting privileges at State Central Committee meetings.

K. Powers & duties of the Treasurer:

1. The Treasurer shall be the Chief Financial Officer of the LCRCC.
2. The Treasurer shall keep clear and accurate records of the financial condition of the LCRCC and make monthly reports.
3. The Treasurer shall keep such records and give such notice as required by ORS 260.063 and 260.073.
4. The Treasurer shall file any other reports or notices that Federal or Oregon laws require of political treasurers.
5. The Chairperson may assign other duties and responsibilities to the Treasurer.

L. Powers and duties the Secretary:

1. The Secretary shall keep minutes for all the meetings of the LCRCC and its Executive Committee. These minutes shall also contain a tally of the votes for any action taken. The minutes will be presented for approval at the following meeting.
2. The Secretary shall be responsible to give proper notice for all meetings of the LCRCC and the Executive Committee.
3. The Secretary shall maintain a roster of all members and officers of the LCRCC and the Executive Committee.
4. The Chairperson may assign other duties and responsibilities to the Secretary.

M. Powers and duties of the Delegates and Alternate Delegates:

1. The LCRCC Delegates shall have the right to participate at any State Central Committee meeting to represent the interest of the LCRCC. These Delegates shall have such other powers and responsibilities as the Chairperson may assign.
2. The Alternate Delegates shall have such powers and responsibilities as the Chairperson may assign.
3. In the absence of a voting Delegate, the first Alternate Delegate shall have the right to participate and vote at any State Central Committee meeting to represent the interest of the LCRCC. Other vacancies shall be filled in succession by remaining elected Alternate Delegates. In addition to the elected alternate delegates, the elected Treasurer (4th alternate) and Secretary (5th alternate) shall be considered additional Alternate Delegates. Proxy holders may only be seated in the event that Alternate Delegates are not available for a State Central Committee meeting.

Article III Section 3 Rules

A. Parliamentary Authority:

The rules contained in the most recent edition of “Roberts Rules of Order Revised” shall govern the LCRCC in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and Rules that may be adopted by the LCRCC.

B. Notice:

Any business of the LCRCC may be conducted by mail, fax, email, or conference call. The Chairperson shall mail, via first class mail, fax, email or initiate a conference call, notice of proposed action(s) to each member of the LCRCC. Such proposals are not amendable and can only be voted upon as stated in the notice. The notice shall be sent to each member by first class mail, fax or email. Notice must be no less than six days. Failure to give required notice may invalidate business conducted at the meeting. Agenda shall accompany every meeting notice.

Article III Section 4 Executive Committee

A. Voting members (all elected) of the Executive Committee

1. Chair, Vice Chair, Secretary, Treasurer
2. Delegates and Alternate Delegates
3. President of the Linn County Republican Women

B. Non-voting or ex-officio members of the Executive Committee:

1. Any Republican elected official representing Linn County constituents;
2. Any officers of the Oregon Republican Party and Congressional District 4 officers.
3. The Chairperson of the Candidates Assistance Committee; and
4. Other members appointed by the Executive Committee.

C. Powers and duties:

1. The Executive Committee shall govern itself by the Bylaws of the LCRCC.
2. The LCRCC hereby grants the Executive Committee all of its powers and duties save and excepting the following:
 - a) The Executive Committee shall meet quarterly to set the agenda of the LCRCC meetings, or more often if required by at least five members.
 - b) The Executive Committee shall appoint a Chairperson for a Candidates Assistance Committee. This Chairperson shall be responsible for the disbursement

of any funds to the candidates as directed by the LCRCC. Further, the Executive Committee shall direct disbursement of funds.

Candidate requests for funds must be submitted in writing to the Candidate Assistance Chair. The Executive Committee makes a recommendation to the LCRCC for a final decision.

D. A member of the Executive Committee shall recuse himself or herself from voting on matters where funds or resources are allocated:

1. Becomes a candidate for a city, county or state-wide office.
2. Endorses a candidate that opposes a Republican candidate.
3. Is absent from three consecutive Executive Committee meetings.

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